

**Minutes**  
**Beautification Board**  
**July 11, 2008**

Pursuant to Public Notice, Chairman Bill Mayer convened a regular meeting of the Beautification Board on Friday, July 11, 2008, at 9:05 a.m., in Council Chamber. Those present were Chairman Bill Mayer, Deborah Anders, Scotty Culp, Judith Kraemer, Ann Lombardo, Jane Mandeville, Chuck Meacham, Public Works Representative Phil Cline, Council Liaison Dominick Montanaro and Recording Secretary Leonor Olexa.

**APPROVAL OF MINUTES:      June 6, 2008**

Chairman Bill Mayer asked for review of the minutes. He stated that there should not have been additional drafts of the minutes distributed once the packet had gone out. Scotty Culp apologized for requesting the minutes be change to reflect zero dollars in the Scotty's Garden portion of the Beautification Board Trust Fund. Councilman Montanaro stated that any recommended changes to the minutes should be done at the meeting. Minutes are a summary of what goes on in the meeting and are not a verbatim record of what was said. If there are questions the audio recording can be reviewed. City budget cuts make staff time an expensive commodity and the Board should be conscious of the staff time used. Councilman Montanaro stated that if a Board member has questions or concerns about the minutes, they can contact Chairman Mayer and he will address those issues at the next meeting.

**ACTION:** Jane Mandeville MOVED, SECOND Scotty Culp to approve the June 6, 2008 minutes as submitted. VOTE: ALL AYES. MOTION CARRIED.

**PHIL CLINE, PUBLIC WORKS REPRESENTATIVE**

Mr. Cline stated that Public Works is still working on the landscape plan for the Gemini Property. The Tree Grant program is almost complete with replacement of dead trees. When calls are received from residents about dead trees, Public Works contacts Manicure America for replacement.

● **PELICAN BEACH PARK/DESOTO PARK/SPORTS COMPLEX**

Mr. Cline reported that Public Works is currently in damage control mode with the fungus and webworm, which is prevalent this time of year. Pelican Beach Park had sod fungus and webworm issues that were worked on and is now improving. Scotty Culp thanked Phil Cline for the irrigation adjustment to Scotty's Garden and the garden is looking really good. Scotty expressed concern about the potholes near the Dog Park and asked if the potholes can be filled.

Chairman Mayer asked if the Boy Scout project had been completed. Mr. Cline said that the project has been completed. Jane Mandeville asked if the overgrown ditch to the west of City Hall was on city property. No, that is part of Indian Harbour Beach. Councilman Montanaro stated that there is a drainage project on Cassia Boulevard that will address both sides of the ditch. The City will transplant the Lillies on city property (possibly at the Sports Park).

**LANDSCAPE AWARD – NONE THIS MONTH**

Scotty stated Maggie Reagan is the owner of 145 Park Avenue and is always working on her property to make it look beautiful. Judith described 145 Park Avenue as an eclectic look. Chairman Mayer stated there is a lot of variety at 145 Park Avenue. The Board recommended 145 Park Avenue for the landscape award.

**ACTION:** Scotty Culp MOVED, SECOND Jane Mandeville to give 145 Park Avenue the Landscaping Award. VOTE: ALL AYES. MOTION CARRIED.

**FINANCIAL REPORT**

Solvent.

**LICENSE PLATES**

Scotty Culp stated no license plates were sold this month.

**CHERYL GITLIN – CRA COORDINATOR**

Ms. Gitlin was present to assist with the landscape plans.

**LANDSCAPE PLAN**

● **PZ#5-08 – SATELLITE BEACH DENTAL – 1100 HIGHWAY A1A**

The Beautification Board discussed the following issues:

1. There was concern about enough parking for this location. Councilman Montanaro stated that the Planning and Zoning Advisory Board (PZAB) would review parking.
2. Questions were raised about visibility with the Madagascar Olive at the corner of Jackson Avenue and Highway A1A, and the entrance on Highway A1A leading into the business. Mr. Boman, representative for the landscape plan, stated that it meets the clear trunk requirement and there should not be a visibility issue.
3. Chairman Mayer recommended using St. Augustine grass in place of Bahia due to salt tolerance.
4. Jane Mandeville asked about the irrigation. Mr. Boman stated a well system would be installed for irrigation. The Board took no action on irrigation.
5. Councilman Montanaro expressed the importance of a sidewalk at this location for pedestrians to pass safely. Mr. Boman stated they would consider sidewalks but do not want to have to submit plans to FDOT. The Board recommended not spending money on plants that might be taken out where sidewalks could go in at a later date.

The Board made a motion to recommend replacing Bahia with St. Augustine grass, check the clear trunk visibility at the corner of Jackson Avenue and Highway A1A, and the entrance on Highway A1A, and recommended that no plants be installed where there may be a possibility of a sidewalk installed at a later date.

**ACTION:** Scotty Culp MOVED, SECOND Deborah Anders to approve the Satellite Beach Dental landscape plan with the recommendations stated above. VOTE: ALL AYES. MOTION CARRIED.

● **PZ#6-08 – MTN ADVERTISING – 1355 SOUTH PATRICK DRIVE**

General Contractor Jeff Parker of Certified Building Corporation was present to answer questions the Board might have on the landscape plan. Chairman Mayer asked for review of the landscape plan. A question was raised about the East Palatka Holly and Mr. Cline stated that the East Palatka Holly should be fine at this location.

**ACTION:** Judith Kraemer MOVED, SECOND Scotty Culp to approve the MTN Advertising landscape plan as submitted. VOTE: ALL AYES. MOTION CARRIED.

● **REGENCY BUSINESS CENTER – 1227 SOUTH PATRICK DRIVE**

Jeff Barrett of Barrett's Landscape & Lawn Services was present to discuss the landscape plan. The Board asked if the Pigmy Date Palms would do well with freezing temperatures in the winter. Chairman Mayer stated once the Pigmy Date Palms are established they do well. Councilman Montanaro questioned the Ligustrum with black soot problems. Mr. Cline stated they have a tendency to have bug problems if not maintained. Mr. Barrett suggested he could replace Ligustrum for variegated Arbutus. Councilman Montanaro stated that the Ligustrum will be in full sun which should help prevent mold or bug problems. The Board agreed to leave the landscape plan as proposed.

**ACTION:** Scotty Culp MOVED, SECOND Judith Kraemer to approve the Regency Business Center landscape plan as submitted. VOTE: ALL AYES. MOTION CARRIED.

**TREE PLANT SALE RESULTS**

Scotty reported that Okie Lopresti gave a donation in the amount of \$300.00. The total amount donated for the plant sale was \$310.00.

**DISCUSS BYLAWS**

City Clerk Barbara Montanaro stated the current bylaws for all boards are in the process of being updated and once approved, a handbook will be distributed to all boards. City Clerk Montanaro and the Board discussed the following:

- Section II Offices and Duties – strike out “elected” position for the Secretary and add “City Hall staff member.”
- Section IV Attendance – Removal From Board – strike out “Anyone who misses more than three regular meetings in a year, their name will be brought to Council.” Add “a recommendation for removal of any member who has more than three unexcused absences in a twelve-month period will be forwarded to Council.”
- Section VII Council Procedures for Addressing the Council – strike out this section completely.
- Alternate members are encouraged to participate in the discussion and will have a rotating schedule to vote when regular members are absent.
- Recording Secretary Olexa will keep a log for alternate voting rotation when regular members are absent.

The Board agreed to have City Clerk Montanaro draft up the changes and report back at the next meeting to vote on the proposed changes to the bylaws.

**NEW BUSINESS**

There was no new business.

Chairman Bill Mayer stated the next meeting would be August 1, 2008; meeting was adjourned at 10:15 a.m.

Leonor Olexa  
Recording Secretary