

City of Satellite Beach
RFP 16/17-06 Property & Liability Insurance
Addendum No. 1

- 1. QUESTION: I had one quick question, it looks like the Fiduciary Liability policy, Storage tank/pollution liability policy, and multiple flood insurance policies were required items to be included in the proposed bid. None of those policies renew on 10/1/17 with the PGIT package policies. These are ancillary policies with a smaller dollar amount of premium and the expiration dates are scattered around the calendar during many different months.**

ANSWER: These existing ancillary policies will not change to a 10/1 renewal date, but will run through their existing policy terms (i.e., no early cancellation). Vendors can separately provide an estimate for each of those items based on the current policy expiration date, with the City's understanding that these are best guess numbers from vendors since we are still months away from these timeframes.
- 2. QUESTION: Can we have the Property/Auto/IM Schedules in Excel? And can the Auto schedule indicate which vehicles are purchasing comprehensive & collision coverage?**

ANSWER: Please see included Excel spreadsheet.
- 3. QUESTION: For the City's 2 year policies, is it acceptable for the carrier to issue an endorsement showing the updated info to be used for year 2 of the policy?**

ANSWER: Yes, that is how the City's 2015-2017 policies are structured.
- 4. QUESTION: Payroll Schedule is as of 09/18/15, please provide something more current.**

ANSWER: Please see included document that includes the experience mod as well.
- 5. QUESTION: Please provide the 2016 or 2017 NCCI Experience Modifier if available.**

ANSWER: The City of Satellite Beach experience mod as of 5/5/17 is 0.77. Please see included document that includes the payroll schedule as well.
- 6. QUESTION: Does the City have Drug Free & Safety Programs for WC credits?**

ANSWER: Yes. The City receives a 5% credit.
- 7. QUESTION: Did Property claims related to Hurricane Matthew occur at a specific building/location?**

ANSWER: The only building that was damaged during Hurricane Matthew was the David R. Schechter Community Center located at addresses 1075-1089 S. Patrick Drive. The damage was fairly minor and included damage to metal siding and signage.
- 8. QUESTION: Can you provide the City's 2017 Renewal Applications (Package & WC)?**

ANSWER: The City has not yet completed the 2017 Renewal Applications while we complete this RFP process.
- 9. QUESTION: Who is the Current Broker?**

ANSWER: Brown & Brown of Florida

10. QUESTION: The policy provided in the RFP indicated \$225,415 in Scheduled Inland marine items. Can you please forward that schedule if one is available or where it was located in the RFP if I overlooked it.

ANSWER: Please see included Excel spreadsheet.

11. QUESTION: How many Employees handle money at the City?

ANSWER: Approximately 34 employees handle some form of cash.

12. QUESTION: Does the finance director have a bond and if so what is the amount?

ANSWER: Amount is \$1,000,000 and the premium is \$1,043.

13. QUESTION: Are there any volunteers in the Police department or Volunteers Firefighters?

ANSWER: Yes to both.

14. QUESTION: Does the City have a police dog?

ANSWER: Yes.

15. QUESTION: What is the current Property, Auto and Liability premium if available?

ANSWER: 2 year premiums: Property is \$64,910, Auto \$19,969, Liability is \$21,640

16. What is the current Workers Compensation premium if available?

ANSWER: 2 year premium is \$74,403

ADDITIONAL QUESTIONS RECEIVED BELOW BUT NOT YET ANSWERED. CITY STAFF IS RESEARCHING AND WILL PROVIDE RESPONSES VIA ADDENDUM NO. 2 BY MONDAY, JULY 3, 2017.

17. QUESTION: Please provide Large Claims Detail – See attached. What happened, what were the circumstances, how did the claim grow to current size, what is the expected outcome?

ANSWER: City response to be provided by Monday July 3, 2017.

18. QUESTION: Can you provide the City's 2012 Loss Runs (Package & WC)?

ANSWER: City response to be provided by Monday July 3, 2017.

19. QUESTION: Has the City had an appraisal of their property within the last 5 years. If so are the values reflected?

ANSWER: City response to be provided by Monday July 3, 2017.