



City of Satellite Beach
Support Services Department
565 Cassia Blvd.
Satellite Beach, Florida 32937
Phone (321) 773-4407
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April 20, 2017

Request for Bids

The City of Satellite Beach will be receiving sealed bids at the Office of the City Clerk, Satellite Beach City Hall, 565 Cassia Blvd., Satellite Beach, FL 32937 for:

**David R. Schechter Community Center – Façade Repair
RFB No. 16/17-04**

This request is for a qualified firm to remove existing aluminum siding panels and install new siding on the façade of the David R. Schechter (DRS) Community Center, located at 1089 S. Patrick Drive, Satellite Beach, Florida, 32937.

Bid Due Date: 2:00 p.m. on May 5, 2017

Office of the City Clerk, Satellite Beach City Hall, 565 Cassia Blvd., Satellite Beach, FL 32937

Scope of Work

The selected firm shall have the ability to perform and carry out in a professional manner the services necessary to complete the assigned project. Project shall comply with the Florida Building Code 5th Addition (2014) and the following specific instructions:

1. Removal of existing aluminum façade panels located on the front of the building. Panels will be retained by the City and stored as directed by the City.
2. Removal and disposal of all existing vapor barrier and all fasteners.
3. Repair/replacement of all damaged structural wood panel sheathing with like. Not included in base bid, provide unit price per square foot.
4. Install self-adhering polymer modified bitumen sheet meeting ASTM D 1970 vapor barrier. (Trade name “peel and stick”)

5. Install fiber-cement lap siding and trim conforming to ASTM C 1186, Type A, minimum Grade II. Siding shall be a minimum thickness of 5/16", a lap minimum of 1-1/4" with an exposure of 6". Trim shall be nominal size 5/4 x 6".
6. Siding and trim shall be installed according to the manufacturers design for Exposure C, 130 mph wind load using stainless steel fasteners. Siding and trim will be caulked and flashed according to the manufactures installation instructions.

Provide separate pricing for each of the following:

1. Installation of paint ready primed siding and trim according to manufactures instructions. Include cost of painting with Sherwin-Williams Emerald Exterior Acrylic Latex Paint or approved equal. Color to be selected by the City, provide paint chip samples.
2. Installation of factory colored siding and trim according to manufactures instructions. Color to be selected by the City, provide manufacturers color samples.
3. Square foot cost including labor and materials for structural wood panel sheathing.

Additional Instructions:

Vendors shall provide a detailed bid for all costs of completing this project, including materials, labor, and installation.

Details on any warranty for labor and materials shall also be included.

The bid shall also include a timeline for completion of the work.

Vendor shall provide proof of current insurance, including workers' compensation, commercial general liability, and automobile liability. The selected vendor will be required to provide proof of insurance before commencement of work. All policies except workers' compensation policies, shall name the City as an additional insured, and provide for a combined single limit for bodily insurance and property damage of no less than \$1,000,000. If insurance is provided with a general aggregate, then the aggregate shall be in an amount of no less than \$1,000,000.

Any vendor wishing to submit an Alternate proposal that deviates from the above specifications may do so.

If any subcontractors will be used to perform any of the requested work, the bid should include this information. Subcontractors will be expected to provide the same type and amount of insurance as the bidding contractor.

Bids shall be itemized and identify all of the costs associated with the project. Bids shall also include a statement confirming the vendor's ability to comply with all aspects of the scope of work. Deviations from the scope of work must be provided in writing and fully explained.

Submittal Information

1. Bid submittal

Request for Bid documents may be obtained by accessing the City of Satellite Beach website at www.satellitebeach.org/business/bids.php, RFB No. 16/17-04 section entitled DRS Community Center Façade Repair.

Mark the document **RFB No. 16/17-04 DRS Community Center Façade Repair** on the lower left-hand corner of the front of the envelope and mail or hand deliver to the Office of the City Clerk, City of Satellite Beach, City Hall, 565 Cassia Blvd., Satellite Beach, FL 32937 in a sealed envelope. **Three (3) original bid proposals, and one electronic version (CD, flash drive) must be submitted no later than 2:00 p.m. on May 5, 2017,** at which time the names of the firms submitting bids will be read out loud.

2. Information and Clarification

For information concerning the scope of work or bidding procedures, contact Assistant City Manager Suzanne Sherman (321) 773-4407 Ext. 225 or via email: ssherman@satellitebeach.org. It is the bidder's responsibility to request clarification on any aspects of the bid prior to bidding.

The deadline for questions from vendors is April 27, 2017. If questions are received, an Addendum with answers will be posted on April 28, 2017.

Any changes to the scope of work as a result of vendor questions (if received) will be issued via Addendum that will be posted on April 28, 2017 on the City's website at www.satellitebeach.org/business/bids.php, RFB No. 16/17-04 section entitled DRS Community Center Façade Repair.

3. Selection of Vendor

The evaluation committee meeting will be held on Thursday, May 11, 2017. Bids will be evaluated based upon the following criteria:

- Lowest overall price (60 points)
- Responsiveness to the Scope of Work (30 points)
- Number and scope of conditions attached to the bid (10 points)

Upon award of the contract to the responsible bidder, the awarded vendor shall carry on the services and adhere to the contract during any disputes or disagreements which may arise between the vendor and the City.

The City reserves the right to reject any and all bids.

The City reserves the right to modify the scope of work and negotiate pricing with the selected contractor if it is deemed in the best interest of the City of Satellite Beach.

4. Request for Bids Schedule

The chart below provides a summary of the scheduled calendar of events with important dates and times related to this Request for Bids process. Dates are subject to change by the Assistant City Manager or designee, at their sole discretion. If it is necessary to change these dates/times prior to the proposal due date, the change will be announced via an addendum.

Action:	Date:
RFP Released	April 20, 2017
Deadline for Questions by Respondents*	April 27, 2017 @ 5:00 p.m., Local Time
City Response to Questions Issued*	April 28, 2017
Bid Due Date and Time	May 5, 2017 @ 2:00 p.m., Local Time
Evaluation Committee Meeting	May 11, 2017, 9:00 a.m.
Vendor Presentations*	May 12, 2017, 9:00 a.m.
Recommendation to Council	May 17, 2017

(*if applicable)

5. Termination/Cancellation Clause

The City shall have the right to unilaterally cancel, terminate or suspend this Contract, in whole or in part, if the City deems performance has not been satisfactory.