



**CITY OF SATELLITE BEACH**  
**FLORIDA**

**ADDENDUM #1 - REQUEST FOR BIDS (RFB)**

SOLICITATION TITLE: **Recreation Bleachers – Satellite Beach Sports and Recreation Park**

Solicitation Number: **RFB No. 16/17 - 03**

Contact: **Suzanne Sherman**

Response Due Date: **April 17, 2017**

Pre-proposal Meeting: **None**

Due Time: **2:00 P.M.**

Issue Date: **March 27, 2017**

**Purpose / Description**

**REQUEST FOR BIDS – ADDENDUM #1  
No. 16/17-03  
City of Satellite Beach, Florida**

The City of Satellite Beach is seeking one qualified firm to fabricate and deliver four (4) aluminum bleachers for the Satellite Beach Sports and Recreation Park, located at 750 Jamaica Boulevard, Satellite Beach, Florida, 32937.

This Addendum is being issued to identify questions received from vendors and to include City responses to those questions. The City received two questions, below:

**Question 1:** Does this bid have submittal sheets where we would include our info, pricing, etc.? **Answer:** No, we do not have submittal sheets included in this RFB, so whatever format you would typically use to provide the required information will be acceptable

**Question 2:** Will the City of Satellite Beach’s personnel install/assemble the bleachers? **Answer:** Yes.

This Addendum is also being issued to publicize the time and location details for the evaluation committee meeting. The evaluation committee will meet on **Wednesday, April 19, 2017 at 2:00 P.M.** in the **City Council Chamber**, located at **565 Cassia Blvd., Satellite Beach, FL 32937**.

**Sealed bids can be delivered to the Office of the City Clerk located at 565 Cassia Blvd., Satellite Beach, FL 32937 no later than April 17, 2017 at 2:00 P.M. EST.**

**Solicitation Distribution**

The City of Satellite Beach website is the official location used by the City for posting of solicitation documents, addendums, questions/answers and other related material. Vendors obtaining documents from other sources are reminded those sources are not authorized distribution points and may not have the most current information. The City will not be held liable or be bound by solicitation information obtained from other sources.

The official City website is [www.satellitebeachfl.org/business/bids.php](http://www.satellitebeachfl.org/business/bids.php)

Please contact Suzanne Sherman, Assistant City Manager at 321-773-4407 Ext. 225 or via email [ssherman@satellitebeach.org](mailto:ssherman@satellitebeach.org) for further clarification or questions regarding this solicitation.