



## JOB NOTICE – March 2017

Applications are currently being accepted for Swim Instructor Assistant

Seasonal Part-Time  
(Weekday mornings, and some evenings during summer months)

Satellite Beach Recreation Department  
(Satellite High School Pool)

**JOB SUMMARY:** Under close supervision, assists Water Safety Instructors (WSI) providing swim lessons to youth of all ages, ranging in skill level from beginning to advanced; enforce pool rules; and performs other related duties, as assigned.

**SUPERVISION:** Swim Program Manager, Recreation Director

**HOURS:** Approximately 10-15 hours per week.

**QUALIFICATIONS:** *American Red Cross First Aid and CPR certification preferred.* Punctuality. Dependability – follow through. Attention to detail and ability to accept direction. Positive image and tidy appearance. Effective communication skills. Flexibility. Ability to interact with the Public. Must establish and maintain effective working relationships with other employees.

**RESPONSIBILITIES:** Be familiar with the recreation department swim program levels and descriptions. Provide for the health and safety of participants, including ensuring that all teaching and practice areas are free of hazards, and that materials and equipment are safe. Assess abilities of students to ensure each student is placed in the appropriate level. Demonstrate willingness to learn and follow through on guidance provided by WSIs and managers. Communicate regularly with participants and their parents, as appropriate, to ensure they are aware of progress. Ensure compliance with Satellite Beach Recreation Department policies and procedures. Correspond through written and verbal communications. Attend scheduled staff trainings and meetings.

**Closing Date:** **Open Until Position Filled**

To be considered, please complete an employment application located online at:

[www.satellitebeachfl.org](http://www.satellitebeachfl.org)

Email to [jobs@satellitebeach.org](mailto:jobs@satellitebeach.org)  
Fax to (321) 779-1388

*The City of Satellite Beach is a drug-free workplace*

*In compliance with Chapter 295, Florida Statute, The City of Satellite Beach is committed to providing preference to U.S. Veterans and spouses of veterans in hiring, promotion and retention for all qualified positions as prescribed by the chapter. The City of Satellite Beach is an equal opportunity employer. We consider applicants without regard to race, color, religion, creed, gender, national origin, age, disability, genetic information, marital or veteran status or any other category protected by federal, state or local law.*